



**CHRIS CHRISTIE**  
Governor

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Lt. Governor

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### **HOME INSPECTION ADVISORY COMMITTEE Minutes of February 9, 2016 Public Session**

#### **CALL TO ORDER**

The Home Inspection Advisory Committee was called to order by Vice Chairman Del Greco at 9:30 a.m. in the Union Conference Room, third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date, and place and all pertinent material had been provided.

#### **SUNSHINE LAW ANNOUNCEMENT**

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

#### **ROLL CALL**

CMS present: Michael Del Greco  
Neil Kipnis

CMs absent: F. Michael Fitzpatrick

Others present: Karl W. Reidel, Executive Director, Olga Bradford, Deputy Attorney General, Joseph Grabowy and Martha Richardson, Committee Staff, and three members of the public.

#### **ANNOUNCEMENTS**

None

#### **APPROVAL OF MINUTES**

December 8, 2015

**ACTION:** The Committee reviewed the minutes of December 8, 2015, and on a motion by CM Kipnis, second by Chairman Del Greco, voted to approve the minutes as amended.

## **REPORT OF THE EXECUTIVE DIRECTOR**

The Committee noted the following statistics as of January 27, 2016.

a.      Licensing Statistics:

- Licensed Home Inspectors - Active	759
- Home Inspectors - Expired	326
- Home Inspectors - Inactive	<u>222</u>
Total	1,307

The Committee noted these statistics for the record.

b.      Continuing Education Audit

**DISCUSSION:** Executive Director Reidel stated that fifty-five (55) licensees were in compliance with the Committee's request for proof of having completed their continuing education credits for the 2015 - 2017 biennial renewal licensure period. Further, ten (10) licensees did not respond and will be sent a second letter. Sixteen (16) licensees were found to be deficient and will be given an additional sixty (60) days to complete their delinquent continuing education credits and to provide proof thereof.

c.      Incoming Correspondence:

None

## **APPEARANCES:**

None

## **APPLICATIONS FOR REVIEW**

**ACTION:** The Committee on a motion by CM Kipnis, second by Chairman Del Greco, voted to approve the following applications for licensure pending receipt of insurance:

<b><u>Applicant</u></b>	<b><u>Application #</u></b>
Anthony Diiorio	1989787
David Kerwan	1991666
Everett Hull	1995410
William Petley	1996366
Carl Berkley	1996752

**REVIEW OF CONTINUING EDUCATION COURSES:**

**ACTION:** The Committee reviewed the following courses and on a motion by CM Kipnis, second by Chairman Del Greco, voted to approve the courses as follows:

<u>Sponsor</u>	<u>Course</u>	<u>Credits</u>
NJ NACHI	Inspecting & Reporting on HVAC Systems, Including HRV & other Technology	2.0
NJ NACHI	Evaluating Residential Plumbing Systems	2.0
NJ NACHI	Pool Systems & Safety Factors for Home Inspectors	2.0
NJ NACHI	Identifying Material Defects	2.0
NJ NACHI	Understanding Moisture Migration Pathways	2.0
NJ NACHI	Inspecting Electrical Systems	2.0
Southern NJ ASHI	Structural Defect Recognition Workshop	2.0
Southern NJ ASHI	Report Writing - Stating the Significance	2.0
Southern NJ ASHI	The Flatter the Roof - The More Problems	3.0
Southern NJ ASHI	Identifying Defects in Historical Homes	3.0
Southern NJ ASHI	Inspector Round Table	1.0
Southern NJ ASHI	Radon Measurement Recertification	4.0
Home Inspection University	Understanding Air-to-Air Heat Pumps	2.0
Home Inspection University	Getting to the Root of it!	2.0
Home Inspection University	Stucco & Adhered Masonry Veneer	2.0
Home Inspection University	Less Commonly Encountered Roof Coverings	2.0
Home Inspection University	Experts Panel	1.5
Home Inspection University	Electric Panel Hands-on Inspection	4.0
Home Inspection University	High Efficiency Gas Furnaces	2.0
Home Inspection University	Report Writing - Grow your Business & Shrink your Liability	2.0
Home Inspection University	Law & Disorder: Reducing Risk in your Business	2.0
Home Inspection University	Home Inspector Risk Management - Report Writing	2.0
Home Inspection University	Pipe & Fittings, Applications and Installations	2.0

**REACTIVATIONS/REINSTATEMENTS**

None

**INFORMATIONAL ITEMS**

None

**PUBLIC COMMENTS**

**DISCUSSION:** Jason Mitchell inquired if an additional letter will be sent to the audited licensees who did not respond. The Board informed Mr. Mitchell that follow up letters were forwarded to licensees who did not respond.

**MOVE TO EXECUTIVE SESSION**

**ACTION:** The Committee, on a motion by CM Kipnis, second by Chairman DelGreco, voted to enter Executive Session to review disciplinary matters.

**RETURN TO PUBLIC**

On a motion contained in the Executive Session minutes, the Committee re-entered Public Session for the purposes of adjournment.

**ADJOURNMENT**

**ACTION:** On a motion by Chairman Del Greco, second by CM Kipnis, the Committee voted to adjourn the meeting at 2:00 PM.

**APPROVED BY:**

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**Michael Del Greco**  
Chairman

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**Karl W. Reidel**  
Executive Director